

OFFICE OF TRAINING

NOTICE
NO. 2-52

11 April 1952

SUBJECT : Parking permits

PRECISION: TR(C) Bulletin No. 13, dated 30 November 1951.

1. Effective 21 April 1952, a reallocation of OTR parking spaces will be made and all existing assignments canceled as of that date. New permits will be issued for the following areas:

Motor Pool
Alcott Hall

Building 14
quarters "I"

"I" Building
Building [REDACTED]

25X1A

2. Priority assignments will be made for official vehicles and private cars used for official business. The remaining spaces will be allocated to car pools of OTR personnel on the basis of the number of persons in the pool.

3. All requests for parking spaces should be forwarded to the Administrative Officer, OTR, Room 1301, "I" Building, not later than 16 April 1952. If anyone anticipates not meeting this deadline, he should telephone Mr. [REDACTED] extension 8270, by 16 April 1952. Requests for spaces for official vehicles, or private cars used for official business, must bear the endorsement of the Division Chief concerned. Each request for a car-pool space must list the names of all members comprising the pool together with the make, year, and license number of each car in the pool.

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25X1A

MATTHEW BAIRD
Director of Training

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